

**Chemainus Giant Street Market | Saturday, July 8, 2023**

10:00 a.m. – 4:00 p.m.

Set – up: 8:00 a.m. – 10:00 a.m.

Take – down 4:00 p.m. – 6:00 p.m.

**Early take down is strictly prohibited.**

The Chemainus Giant Street Market is a well-loved summer tradition. This is the day when Willow Street – from Victoria to Oak – is closed off and turned into a giant outdoor market. There are no restrictions on what can be sold if it is legal.

## The Rules

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1. All vendors are required to follow the rules. This is a rain or shine market.
2. All applicants must complete and sign an application form including a statement that the applicant has read and agrees to the rules as laid out below and agree to comply with the terms and conditions of this agreement in its entirety.
3. Vendors are assigned a minimum 10' x 10' space. Some stalls vary in size and shape.
4. If you take up space beyond your allocated 10' x 10' stall you will be charged for the extra stall.
5. Storefront businesses located in the market area have first right of refusal and priority of site selection.
6. Applications must include a detailed description of ALL goods; goods not permitted are drugs, marijuana edibles or drug paraphernalia.
7. Vendors must provide their own display equipment, shelter, signs, and stock the stall fully before the start of the market. Once unloaded, move all vehicles away from the downtown area to ensure shoppers can find a parking space.
8. Vendors must keep the stall space and surrounding area (i.e., sidewalks) clean and ensure that all health regulations are met.
9. Vendors must ensure that the roadway is kept clear to allow access for emergency vehicles.
10. Vendors are expected to keep access open to neighbouring stalls and allow for flow of customers; be polite and courteous to other vendors and the public; refrain from smoking in the market area; keep pets away from the market area; We reserve the right to

remove vendors and their stalls from the market area if their conduct is unreasonable or contrary to market rules.

11. Food Vendors must include an approved Temporary Food Market Application if their produce is not on BCCDC's lower risk list.
12. Products and produce should be appropriately packaged, containers should be clean and sanitary; clearly and fully labeled with all ingredients listed; carry the producer's name and address or phone number, e-mail address or website for value-added products.
13. Stalls will be allocated in the following order: Chemainus + District Chamber of Commerce members; returning vendors and then new vendors.
14. New vendors may not be assigned a stall number until June as we will not know which stalls are available until late May. At that time empty stalls are assigned to the new vendors in order of the date of the application according to their requirements.
15. Every effort will be made to allocate the same spot as in the previous year to returning vendors. We ask for your understanding in the event that this is not possible. Please note that some stalls will have changed due to alternations in the street, sidewalk, or adjacent property as we will be leaving more space in between each stall this year. We will attempt to inform returning vendors of any changes to their stalls but accept no liability for these changes.
16. Stalls are not equipped with power.
17. Vehicles are allowed into the market area between 8:00 a.m. and 9:30 a.m. for quick unloading into their stall. Vehicles must be removed before the tent and stall is set up.
18. Vendors must park away from Willow Street. We have heard of customers who were unable to find a place to park, so we need all the available spaces. Thank you for helping us to maximize the number of customers for the market.
19. Don't be late! Arrivals after 9:30 a.m. may need to carry in all their products and equipment as the street will be blocked off behind barricades. Latecomers may also find another vendor in the spot and may be assigned a different stall unless you have made previous arrangements.
20. The stall should be packed up between 4:00 p.m. and 6:00 p.m. – the tent collapsed, and all items moved to the rear of the stall before the vehicle is brought in for loading. Vendors should remove all garbage and take it with them at the end of the day. Please do not put your garbage in the trash bins in Chemainus.
21. All fees are non-refundable. The only exception to this is the unlikely event that the Giant Street Market is cancelled in which case the full fee will be refunded.
22. Public washrooms are located on Chemainus Road by the old train station and in Waterwheel Square beside the Museum.
23. We reserve the right to refuse an application from any vendor without cause. We do not expect to exercise this right except in the case of Vendors who have not followed the rules in previous years, or who behave unacceptably when dealing with Chamber staff.
24. **Liability Insurance – Please note: The Municipality of North Cowichan requires that all vendors carry their own liability insurance.** The Chemainus + District Chamber of Commerce, its staff, and its volunteers are not liable nor responsible for any injury to vendors, or damage/theft of vendor's property during any part of the Giant Street

Market event. The Chamber also carries our own \$5,000,000.00 liability insurance policy as required by the Municipality that clearly specifies and protects Chamber interests. Please contact your insurance agent for details. It is often possible to get a rider on existing home or renter insurance. Stand-alone policies may be available. This is separate from Commercial insurance. Proof of insurance policies may be requested.

25. By stating in the signed agreement with the vendor that liability insurance is a requirement we are not responsible for liability claims resulting from their actions. We don't keep copies of vendor insurance as it becomes an administrative nightmare.

### **Privacy and Consent**

Vendors are solely responsible for their products, equipment, and other possessions, and for their business practices. By making application to the Chemainus + District Chamber of Commerce Giant Street Market for vendor status, the vendor agrees to indemnify and save harmless the Chamber, its directors, employees, and agents, from any loss incurred by the vendor, or from any action or claim of any nature made by any person.

I, \_\_\_\_\_:  
(print name)

have read the "Chemainus Giant Street Market | July 8, 2023 Rules", and agree to abide by all rules and regulations set out by the Chemainus + District Chamber of Commerce. I understand that failure to abide by these rules shall result in my exclusion from the market without reimbursement of any paid fees.

hereby consent to the collection, use, and disclosure of my personal and business information provided in this form. I understand and agree that this information, and photographs taken of myself and my vendor stall, may be disclosed to the public and to the media by the Chemainus + District Chamber of Commerce, and may be included in publicly disclosed committee and board reports, agendas, and on the Chemainus + District Chamber of Commerce's website, and social media platforms.

hereby consent to the use of the email address listed above for commercial electronic message and communication purposes from the Chemainus + District Chamber of Commerce.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_