



Chemainus & District Chamber of Commerce

Box 575, Chemainus, B.C. V0R 1K0

Phone: 250-246-3944 Fax: 250-246-3251

Email: chamber@chemainus.bc.ca Website: www.chemainus.bc.ca

2018 CHEMAINUS GIANT STREET MARKET RULES

(July 7, 2018)

The Chemainus Giant Street Market is a well-loved summer tradition. This is the day when Willow Street, from Victoria to Legion and Cypress to Oak, is closed off and turned into a giant outdoor market. There are no restrictions on what can be sold as long as it is legal; however, all vendors are required to follow the rules set out below.

Hours: 8:00 am – 3:00 pm

Date : July 7, 2018

Set-up: 6:00 am – 8:00 am

Take-down: 3:00 pm – 5:00 pm (Early take-down is strictly prohibited.)

Eligibility Criteria

To be accepted as a vendor, applicants must complete and sign an application form including:

- A statement that the applicant has read and agrees to the rules as laid out below.
- **Food vendors** selling products not on the Lower Risk list produced by the BC Centre for Disease Control must include an **approved** Temporary Food Market Application. Information is available at <http://www.bccdc.ca/foodhealth/foodguidelines/default.htm>.
- **Organic produce** must be supported with a certificate.

Liability Insurance

We strongly recommend that all vendors carry liability insurance. This will protect you from a lawsuit resulting from an accident involving your stall or product. Contact your insurance agent for details, and be aware that costs vary widely. It is often possible to get a rider on existing home or renter insurance, or stand-alone policies are sometimes available. This is NOT the same as commercial insurance, which is very expensive.

Vendors are assigned a minimum 10'x10' space— some stalls vary in size and shape (no power available)— and are obliged to:

- Provide own display equipment, shelter, signs and stock the stall fully before the start of the market.
- Once unloaded, move all vehicles away from the downtown area to ensure shoppers can find a parking space.
- Keep the stall space and surrounding area (i.e. sidewalks) clean and ensure that all health regulations are met.
- Ensure that the roadway is kept clear to allow access for emergency vehicles.

Vendors are expected to:

- Not interfere with customers' access to neighboring stalls or the flow of customers.
- Be polite and courteous to other vendors and the public.
- Not smoke in the market area.
- Keep pets away from the market area.
- Not use foul language.

We reserve the right to remove vendors and their stalls from the market area if their conduct is unreasonable or contrary to the market rules.

Products/Produce:

- Should be appropriately packaged, containers should be clean and sanitary.
- Should be clearly and fully labeled with all ingredients listed.
- Value-added products should carry the producer's name and address or phone number or e-mail / website.

Allocation of stalls: The stalls will be allocated in this order:

1. Chemainus & District Merchants and Service Groups.
2. Returning Vendors.
3. New vendors—new vendors may not be assigned a stall number until June as we will not know which stalls are available until late May. At that time empty stalls are assigned to new vendors in order of the date of application according to the vendors' requirements.

Every effort will be made to allocate the same spot as in the previous year to returning vendors; however, we ask for your understanding in the event that this is not possible. Please note that some stalls may have changed due to alterations in the street, sidewalk or adjacent property. We will attempt to inform returning vendors of any changes to their stalls, but accept no liability for these changes and the way they may affect the vendor.

Note: We have NO stalls with power. If you require power you must supply your own generator. There are **only VERY FEW stalls that can accommodate a generator**, so you must request one when you register.

Set-up: 6:00 am – 7:30 am vehicles are allowed into the “Market Area” for quick unloading into the vendors stall. The vehicle must be removed before the tent and stall is set up.

Parking: We require vendors to park away from Willow Street. We have heard of customers who were unable to find a place to park, so we need all the available spaces. Thank you for helping us maximize the number of customers for the market.

Late arrivals: (after 7:30 am) may be required to carry in all products and equipment as the street may be blocked off behind barricades. Late comers may find another vendor in their spot and may be assigned a different stall unless you have made previous arrangements.

Take-down: 3:00 pm – 5:00 pm the stall should be packed up, tent collapsed, and all items moved to the rear of the stall before the vehicle is brought in for loading. Vendors should remove and “pack out” all garbage at the end of the day. **PLEASE DO NOT PUT YOUR GARBAGE IN THE TRASH BINS IN CHEMAINUS.**

Cancellations/Refunds: All fees are non-refundable. The only exception to this is in the unlikely event that the Giant Market is cancelled—in that event the full fee will be refunded.

We reserve the right to refuse to accept an application from any vendor without cause. We do not expect to exercise this right except in the case of vendors who have not followed the rules in previous years, or who behave unacceptably when dealing with Chamber staff.

BASIC MARKET VENDOR LEVELS	2018 MARKET VENDOR FEES	YOUR RATE
General Vendors	\$50 + \$2.50 GST = \$52.50	
Chemainus & District Merchants	\$35 + \$1.75 GST = \$36.75	
Chamber Members	\$22 + \$1.1 GST = \$23.10	

Please return completed application to the Chemainus Visitor Centre

By Post: Box 575, Chemainus, BC, V0R1K0

By Fax: 250-246-3251 | **By Email:** visitorcentre@chemainus.bc.ca



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**2018 CHEMAINUS GIANT STREET MARKET VENDOR APPLICATION
(July 7, 2018)**

Name: _____

Business Name: _____

Mailing Address: _____

City/Town: _____ Province: _____ Postal Code: _____

Phone: _____ Email: _____

Website: _____ Facebook Page: _____

Please list the types of products that you will be selling. (If more space is needed, please use the back of this form.)

Vendors selling/handling foods high risk foods are required to submit an application to Island Health. If you are selling high risk foods, we ask you to submit a copy of an **approved Temporary Food Market Application** from the local Health Unit. Food handlers selling higher risk foods also need to include an **updated Food Safe Certificate** with the application.

If you are a returning vendor from 2017, please indicate your stall number _____.

Do you want the same stall for the 2018 Market? Yes No

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Please read and sign below, indicating your agreement:

Vendors are solely responsible for their products, equipment, and other possessions, and for their business practices. By making application to the Chemainus & District Chamber of Commerce giant Street Market for vendor status, the vendor agrees to indemnify and save harmless the Chamber, its directors, employees, and agents, from any loss incurred by the vendor, or from any action or claim of any nature made by any person.

I, (print name) _____, have read the "2018 Chemainus Giant Street Market Rules", and agree to abide by all rules and regulations set out by the Chemainus & District Chamber of Commerce. I understand that failure to abide by these rules shall result in my exclusion from the market without reimbursement of any paid fees.

I, (print name) _____, hereby consent to the collection, use, and disclosure of my personal and business information provided in this form. I understand and agree that this information, and photographs taken of myself and my vendor stall, may be disclosed to the public and to the media by the Chemainus & District Chamber of Commerce, and may be included in publicly disclosed committee and board reports, agendas, and on the Chemainus & District Chamber of Commerce's website, and social media platforms.

I, (print name) _____, hereby consent to the use of the email address listed above for commercial electronic message and communication purposes from the Chemainus & District Chamber of Commerce.

Applicant Signature

Date

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